



WOKINGHAM CANOE CLUB HEALTH AND SAFETY POLICY

Date: June 2026

Last Reviewed: June 2026

HEALTH AND SAFETY POLICY STATEMENT:

Wokingham Canoe Club is strongly committed to encouraging our members to take part, but the health, wellbeing and safety of each individual is always our paramount concern. We recommend the level/nature of training and activities to be dependent on age and ability, and expect our members to participate within these boundaries.

HEALTH AND SAFETY POLICY:

To support our Health and Safety policy statement we are committed to the following duties:

- Undertake regular, recorded risk assessment of the club premises and all activities undertaken by the club.
- Create a safe environment by putting health and safety measures in place as identified by the assessment.
- Ensure that all members are given the appropriate level of training and engage in activities/competition commensurate with the individual's ability depending on age, maturity and development.
- Ensure that all members are aware of, understand and follow the club's health and safety policy.
- Appoint a competent club member to assist with health and safety responsibilities in the role of Club Safety Officer.
- Ensure that normal operating procedures and emergency operating procedures are in place and known by all members.
- Provide access to adequate first aid facilities, telephone and a qualified first aider at all times.
- Report any injuries or accidents sustained during any club activity or whilst on the club premises and keep a record of all such incidents.
- Ensure that the implementation of the policy is reviewed regularly and monitored for effectiveness.

AS A CLUB MEMBER YOU HAVE A DUTY TO:

- Take reasonable care for your own health and safety and that of others who may be affected by what you do or not do.
- Cooperate with the club on health and safety issues, respect club rules and policies.
- Correctly use all equipment provided by the club.
- Not interfere with, or misuse, anything provided for your health, safety or welfare.



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CLUB HEALTH AND SAFETY OFFICER:

Tom Dixon

FIRST AID:

Location of first aid facilities:

In the club bay on the wall next to the light switch, green case.

Filing cabinet in the Club bay, 3rd/4th draw down in Red first aid pouches

In the Waterside Centre bay (left of the club bay)

Also upstairs in the Waterside Centre foyer

AED (Defibrillator)

Upstairs in the foyer of the Waterside Centre

Location of telephones:

Waterside Centre Foyer

QUALIFIED CLUB FIRST AIDERS:

1. Tom Dixon
2. Jon Warner
3. Amie Warner
4. Chris Kent
5. Steve Dunlop
6. Dave Kiel
7. David Palfrey
8. David Sackman
9. Matt Warner
10. Raph Slade
11. Richard Waring
12. Paul Griffin
13. Sarah Burgess
14. Jason Davies
15. Kevin White